

ADJUDICATOR LETTER OF AGREEMENT

I _____ (adjudicator name) agree to act as an adjudicator for the Local Adjudication hosted by:

_____ (arts council) held on
_____ (date) located at
_____ (location).

The contact person will be _____ (name).

As agreed, the adjudicator will be paid \$_____ by cheque, directly following, within ten days, of the adjudication date for their services (including expenses for travel, meals and accommodation).

It is understood that the adjudicator will:

- provide a list of all activities as discussed, such as slide lectures, workshops, etc.
- provide a list of materials or supplies to be brought for any workshops
- reviewing and assess the work of the participating artists
- critique the work in a group setting and/or with individual artists

It is understood that the arts council will:

- provide a list of all activities as discussed
- provide a list of works in the exhibition and a list of participating artists
- provide a contract, expense form and comment sheet
- have the artworks arranged in an organized manner or installed in the venue for the adjudication process

This agreement is found to be true and acceptable by:

Adjudicator

Date

Arts Council Representative

Date