



**VISUAL ARTS**  
**2020/2021 PROGRAM GRANT APPLICATION FORM**

Before completing the application, please read through the grant guidelines.  
Attach additional pages to the Application Form for the required information and support materials.

A complete budget must be included with the application.

All applications must be postmarked no later than ~~June 1, 2020~~ **July 1, 2020**

Arts Council: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The application is for: (please check one of the following boxes)

- Exhibition Programming (programming that coincides with an OSAC touring exhibition) MAX \$1750.00
- Art Events MAX \$1000.00 *unless part of the Inspire Program*
- Artist Development/ Local Adjudication MAX \$1000.00 *unless part of the Inspire Program*
- Artist Presentations, Community Arts Projects & Workshops MAX \$1000.00 *unless part of the Inspire Program*

Please check if you are taking part in the Inspire Program (application for Inspire at end of Form):

- 1) Describe the program, including the focus and goals of the project or event, and outline the program details of who, when, where and how it will be facilitated.

Tentative Date(s): \_\_\_\_\_

Number of hours/ days: \_\_\_\_\_

Location: \_\_\_\_\_

Proposed Workshop Instructor(s)/Adjudicator(s): \_\_\_\_\_

***Please attach the artist's/ presenter's biography and/ or resume highlighting their qualifications.***  
**The artist or adjudicator MUST provide a criminal record check, a request letter has been provided.**

2) Describe the primary target audience for the program and the benefits participants will receive from participating in this program (such as increased knowledge, appreciation or skills).

3) Describe how this program is necessary for your community development and will contribute to achieving OSAC's goals of member, program, audience, artist, and youth development.

4) Describe how this program will be promoted.

5) If you are working in partnership with another Arts Council(s) or organization, please indicate the organization and what the partnership includes (such as joint promotion, etc.)

6) If you are partnering with a school, is the project related to the school curriculum or art teacher's program? What is the school's contribution?

7) Describe how this program will encourage participation by diverse and/or underserved community members

Indicate all anticipated revenue sources and expenses. Your budget must balance (see example budgets in your Visual Arts Handbook for more information). **Non-Eligible Expenses include:** prizes, gifts, reception, staff/volunteer hours, etc. (if unsure, ask!) **Check the CARFAC website for current rates.**

### Visual Arts Program Grant Budget

#### ESTIMATED REVENUE

•OSAC - requested grant amount \$ \_\_\_\_\_  
**MAX \$1000 unless Exhibition Programming**  
**Or part of the Inspire Program \$1750.00**

•Arts Council \$ \_\_\_\_\_  
 •2nd Partnering Organization \$ \_\_\_\_\_  
 •Regional Recreation Assoc. \$ \_\_\_\_\_  
 •Other grants (specify) \_\_\_\_\_  
 (ie. Arts Board Project Grant, TIP, etc.)  
 • \$ \_\_\_\_\_  
 • \$ \_\_\_\_\_

**Self Generated Income:**

•Registrations: \$ \_\_\_\_\_  
 (workshop/ adjudication fees)  
 •Admission (door, box office) \$ \_\_\_\_\_  
 •Fundraising \$ \_\_\_\_\_  
 •Donations \_\_\_\_\_  
 •individual \$ \_\_\_\_\_  
 •corporate \$ \_\_\_\_\_  
 •Product sales \$ \_\_\_\_\_  
 •Other (specify) \$ \_\_\_\_\_  
 • \_\_\_\_\_

**Total Estimated Revenue:** \$ \_\_\_\_\_

#### ESTIMATED EXPENSES

•Resource Person expenses:

• Fees: \_\_\_ days @ CARFAC rates= \$ \_\_\_\_\_  
 or \$\_\_\_/ hr. x \_\_\_ hrs. = \_\_\_\_\_

• Travel: @ \$0.40/km x \_\_\_ km = \$ \_\_\_\_\_

• Accommodation: \$ \_\_\_\_\_

• Meals: @ \$51/ day x \_\_\_ days = \$ \_\_\_\_\_

•Materials (only eligible for children and low-income participants) \$ \_\_\_\_\_

•Project Facilities Expenses \$ \_\_\_\_\_  
 (facility rental specifically for the project)

•Equipment rental (easels, display boards) \$ \_\_\_\_\_

•Production/ Technical Services \$ \_\_\_\_\_  
 (services for lighting, operating digital equipment)

•Marketing expenses:

•Printing (invitations, posters, flyers) \$ \_\_\_\_\_

•Advertising (newspaper ads) \$ \_\_\_\_\_

•Postage/ phone/ fax \$ \_\_\_\_\_

•Other (specify) \$ \_\_\_\_\_  
 • \_\_\_\_\_

**Total Estimated Expenses:** \$ \_\_\_\_\_

On behalf of the above-named organization, we hereby make application for a Visual Arts Program Grant provided by the Organization of Saskatchewan Arts Councils. We declare that all statements on the form are true and that our publicity materials will credit the Organization of Saskatchewan Arts Councils, the Saskatchewan Arts Board and Saskatchewan Lotteries. At the conclusion of the program, we will send in a program follow-up report, complete with our evaluation and financial statement, not more than one month after the end of the program.

Signed: \_\_\_\_\_ Delegate  
 \_\_\_\_\_ Date





## OSAC INSPIRE APPLICATION FORM

### Section 1

**Arts Council:** \_\_\_\_\_  
**Title of** \_\_\_\_\_  
**Programming:** \_\_\_\_\_

VA Coordinator:	_____	Inspire Coordinator:	_____
Daytime Ph:	_____	Daytime Ph:	_____
Evening Ph:	_____	Evening Ph:	_____
E-mail:	_____	E-mail:	_____
Signature:	_____	Signature:	_____

### Section 2: Visual Arts Coordinator

How did the Inspire Coordinator come to your attention?
How would you describe the current youth engagement in the arts in your community? In the Arts Council?
What impact do you see the Inspire program having in your community? In the Arts Council?

### Section 3: Inspire Coordinator:

How did you hear about the Inspire program?
Describe the programming you are planning on presenting?
What do you plan to do to get your peers out to attend this programming?
What skills or experiences do you have that you think will help you successfully present this programming?
What skills or experiences do you hope to gain by presenting this programming?

How would you describe the **current** youth engagement in the arts in your community? In the Arts Council?

What impact do you see the Inspire program having in your community? In the Arts Council?

Return to: Visual & Media Arts Coordinator Zoë Schneider [zoe@osac.ca](mailto:zoe@osac.ca)

