



**Saskatchewan
Arts Alliance**

Employment Opportunity

Communications & Outreach Officer Term Position

Saskatchewan Arts Alliance (SAA) is a non-profit organization that promotes the lively existence and continued growth of the arts in Saskatchewan. SAA is seeking a Communications & Outreach Officer to cover a maternity leave. This is a full-time term position from April 4, 2019 to April 10, 2020. The position is based in Regina, Saskatchewan.

The Communications & Outreach Officer supports the development, implementation and evaluation of communication and outreach strategies in support of SAA programs and services. The Officer reports to the Executive Director.

Accountabilities and Responsibilities:

- Prepares and implements communication plans and strategies to meet the goals and objectives of SAA.
- Undertakes outreach plans that effectively support the organization's overall mandate and plans including member and stakeholder engagement, community meetings, forum and events such as the Arts Congress.
- Other duties as assigned.
- Knowledge and understanding of the Saskatchewan arts sector is an asset.

A full job description is available at www.artsalliance.sk.ca.

Competition Closing Date:

Applications will be accepted until Monday, March 18, 2019.

To apply, submit your resume and cover letter to:

By mail:

Saskatchewan Arts Alliance
101 – 1150 8 Avenue
Regina, SK S4R 1C9

By email:

Send pdf's to director@artsalliance.sk.ca.

Please note that only those applicants selected for interviews will be contacted.